

# CERTIFICATION FLOW ACCORDING TO ORGANIC AND NATURAL HEALTH AND BEAUTY PRODUCT GUIDELINES AND FOR ORGANIC AND NATURAL RAW MATERIALS



**IBD**  
CERTIFICAÇÕES

Access the Cosmetics Guideline and available documents on IBD's website.

01

Verify if all requirements fulfill the company necessities and if it's possible to attend the procedures to certification  
[www.ibd.com.br](http://www.ibd.com.br)

Proposal acceptance and contract.  
IBD's registration number.

03

Beggining of inspection: We send the Integrated Report of Cosmetics (IBD template) and necessary information to inspection.

Inspection

05

The audit seeks for evidences based on all information presented on Integrated Report of Cosmetics to testify the conformity based on Guideline's requirements. If needed, we ask for more information.

Report Analysis and  
Certification Decision

06

The analysis of the report and the decision of certifying the credibility of the process, since the analysis is performed by a third party not involved with the process.

Certification Award

The certificate is granted or renewed and it's valid for 1 year starting the day it's issued.

Product Marketing

During the validity period of Conformity Certificate, the client can sell his products and make alegations about his certification using all Conformity Marks (seals), always respecting the applicable requirements.

Accept the proposal and contract.

02

Service agreement available at <http://ibd.com.br/en/ContratosDetalhes.aspx>

04

Completion of Integrated Cosmetic Report

Needed documentation: General and legal information about productive unit, formulation chart with INCI name and supplier of each ingredient, technique data about ingredients (origin and extraction, generally, but not restrict to: technique specification, acquisition and production proceedings, Non OGM declaration and animal tests also), buying registers of ingredients, production, marketing and storage, graphic art of certificated products labels.

In the presence  
of nonconformities

"The operator has a deadline to present all correction actions. If IBD approves those corrections, the operator will receive the certificate."

[www.ibd.com.br](http://www.ibd.com.br)

[ibd@ibd.com.br](mailto:ibd@ibd.com.br)

+55 14 3811 9800

Access IBD's site to know more about certification process.